



Sisters of St. Joseph of Carondelet  
St. Paul Province  
Ministries Foundation

Bold Moves for Real Change

### **Partners In Ministry Grant Request – Spring 2022**

**Please note: For application to be considered, *all required documents and information must be submitted by May 6, 2022.***

#### **Name of Ministry Sarah's... an Oasis for Women**

Program Director Cheryl Behrent

Address 520 S. Warwick St.

City St. Paul State MN Zip 55116 Phone (651) 696-8644 voicemail or

Email [Director@SarahsOasis.org](mailto:Director@SarahsOasis.org) (651) 280-5082 mobile

#### **Leadership Liaison to Ministry**

Phone (651) 690-7030

Email [csteffens@csjstpaul.org](mailto:csteffens@csjstpaul.org)

#### **Amount Requested \$60,000**

Please attach the following required documents

1. Most recent Financial Statement of Income and Expenditures for current fiscal year
2. Current fiscal year budget

On a separate attachment please answer both questions. Please limit your answers to 500 words.

1. How did the previous Partners in Ministry grant help you fulfill your mission/project/goals?
2. How will this grant help you fulfill your mission/project/goals? (Briefly Explain)

Submitted by:  Cheryl Behrent Date: 4/22/2022

**Board/Advisory Council Chairperson's Signature/Name:** N/A - Sarah's does not have a board or advisory council, but the Province Leadership Team Liaison is a member of Sarah's Director's Advisory Group (DAG) which is made up of Sisters and service organization liaisons.

Date: 4/22/2022

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Revised March 2022

1. How did the previous Partners in Ministry grant help you fulfill your mission/project/goals?

The Partners in Ministry (PIM) grant provides financial support for Sarah's staffing expenses. Sarah's staff maintains the home, making sure the physical, emotional, psychological and spiritual needs of the residents are cared for appropriately. PIM funding also provides financial support for approximately 1/3 of Sarah's remaining operational budget, including food, toiletries, bus passes and international calling cards for residents. Without PIM grant funding, Sarah's would not be able to fulfill its mission.

2. How will this grant help you fulfill your mission/project/goals? (Briefly Explain)

PIM grant funding is critical for Sarah's to maintain its operational budget, in particular, staffing. Without it, Sarah's would not be able to fulfill its mission. PIM funding continues to provide stability with the very necessary costs to Sarah's of food, toiletries, and transportation for Sarah's residents in particular those who have lost employment, new residents since May 2021 who still do not have work permits (new regulation in the previous presidential term was passed requiring a 365 day wait rather than the previous 150 day wait) and those who continue to work on the front lines in healthcare and grocery stores despite continuation of the pandemic. Additionally, Sarah's prior to the pandemic had received around \$30-40,000 a year in resident contributions towards expenses, during the pandemic when no new residents were accepted and stimulus payments / unemployment were possible this number was more like \$20,000, and since a number of residents with incomes moved on and new residents without work permits moved in, this number is now less than \$10,000. Being able to also provide support to those without employment (food, laundry soap, toiletries, clothing, international phone minutes, legal fees, education fees, healthcare fees, and transportation) continues to be an essential need with new residents not able to work for 365 days and PIM is essential to Sarah's to provide this needed support. Also of note, Sarah's had hosted a fundraiser for 5 years beginning Sarah's 20th anniversary year. This event was in-person and had staffing, venue, and food expenses associated with it the first four years. For the 25th anniversary, Sarah's hosted the event virtually and had the associated expenses of online production, videography, and printing mailings to celebrate that momentous year. However, non-anniversary years Sarah's is not planning on having an in-person or online annual event but rather shift to the more productive strategy of using the annual holiday appeal methods online and by mail that have resulted in increasing monthly donations from our regular donor group, "Friends of Sarah's." After July 1, 2022, instead of only having one annual appeal, Sarah's is instead going to have quarterly appeals. We are hoping that will result in a higher revenue from pass through giving and without the costs of hosting an event. This in combination with working together with Ministries Foundation staff to continue to develop and evaluate our strategies and platforms like Sarah's website are our focus and that also means that we are invested in having a successful Carondelet Celebration annual event. PIM continues to be essential with changing fundraising strategies and the challenges of fundraising during the pandemic.



Sarah's Oasis  
Statement of Activity and Change in Net Assets  
Thursday, March 31, 2022

	Current Period		Year to Date		Annual
	Actual	Budget	Actual	Budget	Budget
Grants		\$1,666.67	\$30,000.00	\$15,000.03	\$20,000.04
Ministries Foundation Donations		10,416.67	67,500.00	93,750.03	125,000.04
M. Fdn Passthru- Gifts & Events	1,603.99	13,983.33	46,890.62	125,849.97	167,799.96
Province Funding	49,171.02	14,568.16	230,176.89	131,113.44	174,817.92
Contributed Province Funding	10,100.00	10,100.00	90,900.00	90,900.00	121,200.00
Residence Fees	750.00	2,083.33	6,897.00	18,749.97	24,999.96
Revenue	61,625.01	52,818.16	472,364.51	475,363.44	633,817.92
Salaries	15,018.50	13,515.42	126,478.31	121,638.78	162,185.04
Rent	10,100.00	10,100.00	90,900.00	90,900.00	121,200.00
Emp. Benefits - F.I.C.A.	1,103.88	930.54	9,238.10	8,374.86	11,166.48
Emp. Benefits - Health Ins.	2,891.63	1,023.97	15,912.06	9,215.73	12,287.64
Emp. Benefits - Life/LTD Ins.	19.20	17.40	172.80	156.60	208.80
Emp. Benefits - Pension	659.51	401.96	4,346.42	3,617.64	4,823.52
Emp. Benefits - Dental	171.80	99.49	1,115.46	895.41	1,193.88
Emp. Benefits - Worker's Comp.	391.42	386.19	3,538.83	3,475.71	4,634.28
Training and Development		208.33	763.31	1,874.97	2,499.96
Supplies	188.30	137.50	973.50	1,237.50	1,650.00
Food and Beverage	423.43	1,666.67	7,911.98	15,000.03	20,000.04
Household Supplies	2,303.93	1,520.83	15,375.95	13,687.47	18,249.96
Grant Expense		1,666.67		15,000.03	20,000.04
Telephone	174.26	233.33	1,661.30	2,099.97	2,799.96
Dues and Subscriptions		83.33		749.97	999.96
Advertising and Promotion		10.00		90.00	120.00
Postage/Bulk Mailing		26.67	251.04	240.03	320.04
Copier and Printing	145.00	207.00	1,952.57	1,863.00	2,484.00
Fundraising Expense		2,628.33	1,211.25	23,654.97	31,539.96
Purchased Services		1,645.83	16,500.00	14,812.47	19,749.96
Contracted Services	397.48	128.33	3,348.47	1,154.97	1,539.96
Equipment(Less than \$2500)		125.00		1,125.00	1,500.00
Auto & Equipment-Gas and Oil	44.02	1,079.17	5,450.55	9,712.53	12,950.04
Auto & Equipment-Repairs		250.00		2,250.00	3,000.00
Communications	305.50	375.00	1,840.27	3,375.00	4,500.00
Event Expense		83.33		749.97	999.96
Miscellaneous			2.00		
Community Celebrations		83.33	926.97	749.97	999.96
Sarah's Program	1,222.06	500.00	6,442.54	4,500.00	6,000.00
Expense Sub-total	35,559.92	39,133.62	316,313.68	352,202.58	469,603.44
Maintenance Allocation	26,065.09	13,684.52	156,050.83	123,160.68	164,214.24
Expense Grand Total	61,625.01	52,818.14	472,364.51	475,363.26	633,817.68
Net Income(Expense)		0.02		0.18	0.24