



Sisters of St. Joseph of Carondelet
St. Paul Province
Ministries Foundation

Bold Moves for Real Change

Ministries Foundation Executive Committee
Wednesday, May 25, 2022; 8:00 – 9:30 am
Zoom Virtual Meeting

DRAFT

In Attendance: Anita S. Duckor; Suzanne Herder, CSJ; Mary Lydon; Ralph Scorpio; Lacy Sietsema; Kris Smyth; Bridget Sperl; Jill Underdahl, CSJ; Jean Wincek, CSJ.

Special Guest: Cathy Steffens, CSJ.

The Ministries Foundation Executive Committee convened on Wednesday, March 25, 2022 via Zoom. Chair Bridget Sperl called the meeting to order at 8:01 am.

DEI Statement: Bridget read the DEI Statement.

Prayer: Bridget led the prayer.

Minutes: The minutes for March 23, 2022 were submitted for approval. Jean made a motion made to approve and Mary seconded. Everyone voted in favor to approve.

Bold Moves 2030

Steering Committee Update: Anita and Kris gave an update on the Bold Moves Steering Committee. Good progress is being made and they will be meeting with the MOU committee. A Strategic Framework Subcommittee has been created. A subcommittee on programs and operations is being developed. Kris added that this whole process is fluid.

MOU Committee Update: Cathy presented an update on the MOU Committee. She stated that both she and Brian were at the last Sister Assembly, where updates and feedback were given. Based on this feedback, the MOU draft was revised. A legal review of the draft will also happen. There will be more to say after this has occurred.

Discussion on Steering & MOU Committee Updates: Suzanne initiated a discussion on removing the St. Joseph Worker Program from the Newly Designed Organization and including St. Mary's Health Clinics instead. She stated that St. Mary's Health Clinics have been following Bold Moves and the Steering Committee and a question has come up about why they weren't included in this process. It was explained that when it was decided which ministries would be included in the Newly Designed Organization, SMHC had decided to step back and see how things progress. She also pointed out that the St. Joseph Worker Program is struggling with recruitment and suggested that perhaps it would be better for them to join later if at all. Jill suggested that the St. Joseph Worker question is not for this committee at this time and suggested the conversation be moved to the Steering Committee subcommittee that is dealing with the ministries. Anita pointed out that the SMHC decision would have to come from the SMHC Board and they would have to submit a formal request because they are a separate 501c3. The addition of SMHC would strengthen the Newly Designed Organization, but it must

be done legally and appropriately. Bridget stated that she could submit a note to the chair of the SMHC Board that this topic was discussed and that the Executive Committee would support further exploration of the inclusion of SMHC in the Newly Designed Organization.

There was further discussion about the concerns of the St. Joseph Worker Program and its sustainability. If they do not join at this time, the Province might have to take full responsibility for funding the program. There is the cost of housing and the two co-directors to take into consideration. Concern was also expressed over how it might look to the other ministries should the SJWP not join at this time.

Follow-up Questions/Discussion to written reports

Executive Director's Report/2023 Budget Draft: Ralph presented a draft of the 2022-2023 Budget. The Steering Committee had provided an estimate of additional transition expenses, which, without increasing donor revenue by 50% would create a budget deficit. We will be looking for grants that will help offset these costs. There was a discussion around these expenses, what they are, how long they would last, and how the estimates were created. Anita added that the Steering Committee is doing a due diligence and risk assessment of each ministry that will clearly illustrate what needs to be spent. Bridget stated that these assessments are reasonable given the changes occurring. Ralph said that the transition expenses can be evaluated as we go and that not all the funds may be spent. There was a discussion about reaching out to Board Members who may have expertise in some of the areas and they could potentially provide support pro-bono. It was asked where funds would come from at the end of the fiscal year and Ralph stated that they would come out of our asset base. He added that it is his task to do the budget of the Ministries Foundation, not the Newly Designed Organization. These expenses are in this budget because they will have to be paid at some point and the new organization doesn't exist yet. It was suggested that Ralph include a line identifying goals that include new fundraising strategies and grants to decrease the additional expenses. Bridget pointed out that all stakeholders must play a role in fundraising: all the ministries, Board Members, etc. Mary added that the Finance Committee would like clarification on these numbers and what is necessary. Anita, Brian, and Kris will meet with Mary to discuss this. Kris will brainstorm fundraising ideas in the next Development Committee meeting.

Carondelet Celebration: The 2022 Carondelet Celebration was a successful live event with about 360 attendees and did not become a COVID superspreader. The Celebration Committee has been debriefed and there was great feedback. We do not have all the numbers but are in line to meet our goals this year. Kris added that all auction items sold and there was great energy. She suggested sending a thank-you note to the Chair of the Celebration Committee on behalf of the Executive team.

Committee Reports

No questions were presented.

Discussion: Agenda for June 16 Board Meeting

There will be a discussion about the Newly Designed Organization and possibly SMHC. PIM Grants will need to be approved and a discussion about the future of the grants will be added to the agenda.

Staff Update: Ralph stated that everyone is well. There will be a staff review in June.

Executive Session began at 9:20 a.m.

Adjournment: the meeting adjourned at 9:30am.

Respectfully Submitted,
Lacy Sietsema, CSJ Ministries Foundation