



Sisters of St. Joseph of Carondelet
St. Paul Province
Ministries Foundation

Bold Moves for Real Change

Partners In Ministry Grant Request – Spring 2022

Please note: For application to be considered, *all required documents and information must be submitted by May 6, 2022.*

Name of Ministry Learning In Style School

Program Director Martha Nemesi

Address 2200 Nicollet Avenue

City Minneapolis **State** MN **Zip** 55404 **Phone** 612.870.1815

Email mnemesi@lisschool.org

Leadership Liaison to Ministry John Viktora-Croke

Phone 651.696.2563

Email jvcroke@csjstpaul.org

Amount Requested \$ 60,000

Please attach the following required documents

Most recent Financial Statement of Income and Expenditures for current fiscal year

Current fiscal year budget

On a separate attachment please answer both questions. Please limit your answers to 500 words.

1. How did the previous Partners in Ministry grant help you fulfill your mission/project/goals?
2. How will this grant help you fulfill your mission/project/goals? (Briefly Explain)

Submitted by: Martha Nemesi **Date:** May 5, 2022

Board/Advisory Council Chairperson's Signature/Name: Christine Ludwig, CSJ

Date: May 5, 2022

Christine Ludwig, CSJ



Learning In Style School
2200 Nicollet Avenue
Minneapolis, MN 55404
612.870.1815

1. How did the previous Partners in Ministry grant help you fulfill your mission/project goals?

The mission of Learning In Style School is to empower adult immigrants through education. The PIM grant helped pay the salaries of fully qualified professional English language teachers, thereby optimizing LIS students' chances of success.

2. How will this grant help you fulfill your mission/project goals?

This grant will allow LIS to maintain the high quality of instruction provided for English language learners by retaining professional teachers and keeping classroom sizes small enough to engage every student.

Learning In Style School's annual budget per student is \$3000. A grant of \$120,000 per year covers the cost for 40 students. Our mission is to empower adult immigrants through education. Without this grant, we would have to cut enrollment by 40 students. This would negatively impact the realization of our mission.

Learning in Style
Statement of Activity and Change in Net Assets
Saturday, April 30, 2022

| | Current Period | | Year to Date | | Annual |
|---------------------------------|----------------|------------|--------------|-------------|-------------|
| | Actual | Budget | Actual | Budget | Budget |
| Grants | | \$1,666.67 | \$40,000.00 | \$16,666.70 | \$20,000.04 |
| Ministries Foundation Donations | | 10,000.00 | 65,000.00 | 100,000.00 | 120,000.00 |
| M. Fdn Passthru- Gifts & Events | 760.00 | 4,166.67 | 3,310.00 | 41,666.70 | 50,000.04 |
| Miscellaneous Income | | 100.00 | | 1,000.00 | 1,200.00 |
| Government Payments | | 12,500.00 | 153,100.00 | 125,000.00 | 150,000.00 |
| Emergency Fund | | 1,000.00 | 842.00 | 10,000.00 | 12,000.00 |
| Book Revenue | | 100.00 | | 1,000.00 | 1,200.00 |
| Province Funding | 46,633.78 | 16,252.64 | 180,936.60 | 162,526.40 | 195,031.68 |
| Contributed Province Funding | 12,900.00 | 12,900.00 | 129,000.00 | 129,000.00 | 154,800.00 |
| Revenue | 60,293.78 | 58,685.98 | 572,188.60 | 586,859.80 | 704,231.76 |
| Salaries and Wages-Sisters | 1,280.00 | 1,066.67 | 10,240.00 | 10,666.70 | 12,800.04 |
| Salaries | 23,799.60 | 23,428.84 | 206,139.67 | 234,288.40 | 281,146.08 |
| Religious Salaries | 5,753.28 | 5,869.55 | 62,812.38 | 58,695.50 | 70,434.60 |
| Rent | 12,900.00 | 12,900.00 | 129,000.00 | 129,000.00 | 154,800.00 |
| Emp. Benefits - F.I.C.A. | 1,796.37 | 1,792.31 | 15,509.99 | 17,923.10 | 21,507.72 |
| Emp. Benefits - Health Ins. | 993.45 | 569.05 | 9,594.30 | 5,690.50 | 6,828.60 |
| Emp. Benefits - Life/LTD Ins. | 24.00 | 26.10 | 240.00 | 261.00 | 313.20 |
| Emp. Benefits - Pension | 1,072.30 | 910.25 | 7,206.00 | 9,102.50 | 10,923.00 |
| Emp. Benefits - Dental | 28.15 | 59.97 | 941.03 | 599.70 | 719.64 |
| Emp. Benefits - Worker's Comp. | (201.13) | 156.87 | 1,052.30 | 1,568.70 | 1,882.44 |
| Training and Development | | 100.00 | | 1,000.00 | 1,200.00 |
| Supplies | 55.87 | 200.00 | 116.27 | 2,000.00 | 2,400.00 |
| Food and Beverage | 385.82 | 200.00 | 628.51 | 2,000.00 | 2,400.00 |
| Program Expense | | 200.00 | 173.96 | 2,000.00 | 2,400.00 |
| Children's Room Supplies | | 100.00 | 41.34 | 1,000.00 | 1,200.00 |
| Telephone | | 120.00 | | 1,200.00 | 1,440.00 |
| Dues and Subscriptions | | 166.67 | 99.00 | 1,666.70 | 2,000.04 |
| Postage/Bulk Mailing | | 20.00 | | 200.00 | 240.00 |
| Copier and Printing | | 83.33 | 6.64 | 833.30 | 999.96 |
| Fundraising Expense | | 100.00 | 190.00 | 1,000.00 | 1,200.00 |
| Purchased Services | | 500.00 | | 5,000.00 | 6,000.00 |
| Contracted Services | 252.00 | 300.00 | 1,792.33 | 3,000.00 | 3,600.00 |
| Gifts/Sac | 289.80 | 200.00 | 289.80 | 2,000.00 | 2,400.00 |
| Equipment(Less than \$2500) | | 250.00 | 229.31 | 2,500.00 | 3,000.00 |
| Emergency Fund Expense | | | 3,834.77 | | |
| Books/Periodicals | 3,484.63 | 350.00 | 6,872.88 | 3,500.00 | 4,200.00 |
| Client Emergency Expense | | | 4,268.01 | | |
| Miscellaneous | | 100.00 | | 1,000.00 | 1,200.00 |
| Expense Sub-total | 51,914.14 | 49,769.61 | 461,278.49 | 497,696.10 | 597,235.32 |
| Maintenance Allocation | 8,379.64 | 7,916.36 | 110,910.11 | 79,163.60 | 94,996.32 |
| Expense Grand Total | 60,293.78 | 57,685.97 | 572,188.60 | 576,859.70 | 692,231.64 |
| Net Income(Expense) | | 1,000.01 | | 10,000.10 | 12,000.12 |

| | | | | |
|---|------------------------------------|--|----------------|--|
| SISTERS OF ST JOSEPH OF CARONDELET | | | | |
| ST. PAUL PROVINCE BUDGET | | | | |
| Fiscal year ending June 30, 2022 | | | | |
| | | | FY 2022 | |
| <u>Account #</u> | | | Budget | |
| | <u>OPERATING REVENUES :</u> | | | |
| | | | | |

| | | | |
|---|--|------------------|--|
| SISTERS OF ST JOSEPH OF CARONDELET | | | |
| ST. PAUL PROVINCE BUDGET | | | |
| Fiscal year ending June 30, 2022 | | | |
| | | FY 2022 | |
| <u>Account #</u> | | Budget | |
| | Learning In Style Revenues | | |
| 7-400-4605 | Contributed Province Funding Rent | (154,800) | |
| 7-400-4130 | Grants | (20,000) | |
| 7-400-4140 | Ministries Foundation Grants | (120,000) | |
| 7-400-4200 | Gifts | | |
| 7-400-4202 | Gifts - Pass Through Ministries Foundation | (50,000) | |
| | Emergency Fund | (12,000) | |
| 7-400-4470 | Book Sales | (1,200) | |
| 7-400-4430 | Miscellaneous Income | (1,200) | |
| 7-400-4450 | Government Payments | (150,000) | |
| 7-400-4500 | Province Funding | (195,032) | |
| | | (704,232) | |
| | | | |
| | | | |
| | <u>OPERATING EXPENSES</u> | | |

| | | | |
|---|-----------------------------------|----------------|--|
| SISTERS OF ST JOSEPH OF CARONDELET | | | |
| ST. PAUL PROVINCE BUDGET | | | |
| Fiscal year ending June 30, 2022 | | | |
| | | FY 2022 | |
| Account # | | Budget | |
| | Learning In Style Expenses | | |
| 7-400-7020 | Productive Salaries | 281,146 | |
| 7-400-7030 | Vacation/Sick/Holiday | | |
| 7-400-7035 | Religious Salaries | 70,435 | |
| 7-400-7010 | CSJ Salaries | 12,800 | |
| 7-400-7110 | Emp. Benefits - F.I.C.A. | 21,508 | |
| 7-400-7120 | Emp. Benefits - Health Ins. | 6,829 | |
| 7-400-7130 | Emp. Benefits - Life/LTD Ins. | 313 | |
| 7-400-7140 | Emp. Benefits - Pension | 10,923 | |
| 7-400-7150 | Emp. Benefits - Dental | 720 | |
| 7-400-7170 | Emp. Benefits - Worker's Comp | 1,882 | |
| 7-400-7015 | Contributed Services | | |
| 7-400-7100 | Rent | 154,800 | |
| 7-400-7190 | Training and Development | 1,200 | |
| 7-400-7200 | Office Supplies | 2,400 | |
| 7-400-7240 | Food And Beverage | 2,400 | |
| 7-400-7280 | Program Expense | 2,400 | |
| 7-400-7290 | Children's room supplies | 1,200 | |
| 7-400-8800 | Allocated Maintenance | 94,996 | |
| 7-400-7400 | Telephone | 1,440 | |
| 7-400-7420 | Dues and Subscriptions | 2,000 | |
| 7-400-7600 | Postage | 240 | |
| 7-400-7650 | Copier And Printing | 1,000 | |
| 7-400-7720 | Fundraising Expense | 1,200 | |
| 7-400-7730 | Purchased services | 6,000 | |
| 7-400-7770 | Contracted Services | 3,600 | |
| 7-400-7805 | Gifts/Sac | 2,400 | |
| 7-400-7900 | Equipment (less than \$2,500) | 3,000 | |
| 7-400-7955 | Security System | | |
| 7-400-8020 | Emergency Fund Expense | 12,000 | |
| 7-400-8050 | Books/Periodicals | 4,200 | |
| 7-400-8500 | Miscellaneous | 1,200 | |
| | | 704,232 | |