



Ministries Foundation Steering Committee

Monday, March 31, 2022; 7:30 – 9:30 a.m.

Zoom Virtual Meeting

Steering Committee's Commitment to Diversity, Equity, and Inclusion

We will use a lens of racial and economic justice by working on seeing, hearing, and identifying how to change and improve both individually (in our everyday interactions), and through systemic change in communications, policies, and procedures within our planning of a newly designed organization.

In Attendance: Chair Brian Mullen; Anita S. Duckor; Kristine Smyth; Meg Gillespie, CSJ; Jill Underdahl, CSJ; Beth Bird, Kevin Berg.

Chair Brian Mullen called the meeting to order at 7:31 a.m.

Prayer: Kevin

DEI statement: Brian read the DEI statement

Minutes: Kris moved to approved; Meg seconded; unanimous approval

Updates:

Brian provided the following updates:

1) The Executive Committee reviewed three documents submitted by the Steering Committee, the Proposed Board Structure for the Newly Designed Organization, Sponsorship and the Newly Designed Organization, and the Reserved Powers documents. The first two were approved. The Reserved Powers document will require further discussion before any action can be taken. Anita and Jill will be presenting the approved documents to the MOU Committee on Thursday afternoon, March 31, 2022 for discussion and negotiation for the MOU. What they decide upon will then need to be approved by Executive Committee and full board as part of the MOU.

2) Brian next shared a document authored by Anita titled "Scope of Work, Proposed Schedule and Review Process." It lays out timelines and deliverables for each Sub Committee, the creation of the Business Case process and a calendar with dates of when various Committees and Boards will be meeting over the next three months. Anita agreed with Brian that identifying the new positions needed is key to moving forward with budgeting and other Business Case sections. The ongoing discussions with the Ministry Supervisors and Directors are essential.

3) Brian will be at the upcoming April 9 Assembly meeting of the St. Paul Province when MOU updates will be presented. Anita stated that mostly what will be presented is the overall outline of the Business Case sections going into the MOU so they get a sense of the scope and process. There are “lots of blanks” at this stage.

Next Meeting: Thursday April 7, 2022 -- 7:30 am to 9:00 am

Prayer for Next Meeting: Anita

Adjournment: The meeting adjourned at 8:00 am

Respectfully submitted,

Marybeth Lorbiecki, Communications Consultant