COMMUNITY. SPIRIT. JUSTICE.

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Accola Investment Committee
Wednesday, October 16, 2024; 7:30am-8:30am
Meeting conducted via Zoom

In Attendance: Kevin Berg; Jack Hansen; Steve Kenney; Mary Lydon; Brian Mallaro

Staff: Matt Halley; Ralph Scorpio; Lacy Sietsema

Not Present: Julie Gerend

The Investment Subcommittee met via Zoom at 7:30 a.m. on Wednesday, August 7, 2024.

Modified DEI Statement: Read by Mary.

Prayer: Led by Ralph.

Approve Minutes: The August minutes were presented for approval. Hearing no corrections or edits, Kevin moved to approve the minutes and Brian seconded. All present members voted to approve the August minutes.

Review September 20 and October 11 Portfolio
Mary reported that there were no dramatic changes in the portfolio. The market is current at a high and the portfolio is up by 5%. The asset allocation model has protected the investments on the downside.

Brief Update – New Name
Matt provided an update on the NDO. The NDO is officially known as Accola and investments reside under Accola. Leadership has reached out to key stakeholders, sent out announcements of the name/transition, and the Annual Appeal for FY25 will be mailed out soon. Overall, feedback has been positive. Jim Reetz has resigned from his financial role. Accola is in the process of developing its own finance department. The finance books will be transferred to QuickBooks and the accounts will be transferred to a local credit union: Sunrise Bank.

Investments Assets Transferred to Accola
It was reported that the investment assets have been transferred to Accola. Tiffany Melnik has been working on the finance and investment side of Accola. Mary explained that there are still funds that are designated to SMHC, which is the only outside entity receiving money from Accola. Tiffany reviewed the process for how funds are designated to SMHC.

Recently, SMHC did request $100,000 from Accola in order to meet payroll. There was a discussion about how often they request funds and how this transfer process works. Ralph clarified that this request(s) are built into the budget, which is approved by the Board. There was a discussion about healthcare funds and how they are designated. There was a conversation about restricted and unrestricted funds.

Tiffany reviewed her recommendations for the Investment Policy. She suggested consolidating some areas and working with Fidelity to create a disbursement schedule. This will reduce the need to rebalance.

There was a discussion about where the funds designated to SMHC originated. Tiffany will follow up with Jim to clarify this question.

It was asked if these funds show up on the financial statements. Brian suggested having CLA look at the Fidelity reconciliation and determine what is restricted and what is unrestricted.

Review/Update Automatic Procedures through Fidelity
Mary reported that the Foundation Investment Policy needs to be adapted for Accola. A 5% spending policy will be maintained. Tiffany is drafting a simple Conflict of Interest Policy for committee members to sign. DeMarche provided the current asset allocations about 3-4 years ago and there is the possibility of updating this determination.

Mary emphasized the need for additional committee members. Depending on Tiffany's progress, an additional meeting may be needed in advance of the January meeting.

Matt stated that currently, plans are in place to put funds into the new checking account with Sunrise Bank. A policy needs to be in place for this.

Next Meeting: January 15, 2025.

Adjournment: Jack moved to adjourn, and Steve seconded**.** The meeting adjourned at 8:38a.m.

Respectfully Submitted,
Lacy Sietsema, CSJ Ministries Inc.