



**DRAFT**

**Governance Committee**  
**September 27, 2022**

**MINUTES**

**Present:** Beth Bird; Anita S. Duckor; Stacy Jacobson; Ralph Scorpio; Kristine Smyth; Jean Wincek, CSJ

**Absent:** Kevin Berg

Via Zoom

- 1. Prayer:** Ralph opened with a prayer.
- 2. DEI:** Stacy read aloud the Ministries Foundation's Racial Equity Statement to begin the meeting.
- 3. Agenda:** Anita asked for approval of the agenda. Committee unanimously approved agenda.
- 4. Minutes:** Kris moved to approve the minutes. Committee approved the August 23 minutes with one edit: Jean asked to be listed as not present. It was decided to include the names of those not present in all the minutes.

**5. Governance Committee Action Plan**

Anita reported that she updated the Governance Committee Action Plan with the suggestions discussed at the August meeting. No further discussion.

**6. New Board Member Onboarding Guide**

Kris and Ralph presented a draft proposal for orienting and onboarding new board members, including ongoing program/ministry visits. Kris highlighted that the Policy Manual and Board Member Handbook will be personally given and reviewed with the new board members.

There was discussion about fleshing out the role of the mentor, specifically on how the mentor will interact with the new board member in order to establish a meaningful relationship. Mentorship is about the relationship between new board member and mentor. We should add timeframe and guidelines to encourage the establishment of a relationship. It was also suggested that the mentor be the chair of the committee on which the new board member will serve and that the formal relationship last for the first year of the new board member's term.

Ralph will update the guide.

## **7. Newly Designed Organization Board Skills Matrix**

Lacy will send out reminders to the two board members who have yet to respond. It's essential we achieve 100% participation on this.

## **8. New Board Members**

The Governance Committee will present Father Larry Snyder and Kevin Berg to the Board at its October meeting in advance of a vote at the December board meeting. This action was moved by Stacy and seconded by Kris. All voted in favor.

### **Newly Designed Organization Board of Directors – Potential Candidates**

In addition to this list of potential candidates, which was discussed at the August meeting,

- Abdirahman Kahin, owner of the Afro Deli restaurant.
- Ivan Sierra, Mexican Consul in St. Paul
- Jane Mahowald, who was on the board several years ago

the committee added:

- Sandy Vargas
- Dave Reiling, Sunrise Banks
- Dorothy Bridges

Ralph and Anita will do more research on these potential candidates and provide a brief bio on each for the next meeting. We hope to initiate contact in January 2023. Also need to consider others as candidates for committee membership.

## **9. DEI Statement**

Anita raised the question about using the revised DEI statement that's been prepared for the Newly Designed Organization on the Ministries Foundation's website, effective immediately. All agreed this makes sense. Anita will revise and send to Ralph, who will make sure it gets uploaded.

### **Board Attendance**

Ralph will set up a meeting with Kris to discuss board attendance issues.

## **10. Action Items**

- Lacy will remind board members about submitting their information for the matrix and will update it with their responses.
- Anita will revise the new version of the DEI statement and send to Ralph, who will get it uploaded to the website.
- Ralph will update the board onboarding guide.

**Meeting concluded** at 9:05 am.

**Next meeting:** October 25, 2022