



DRAFT

**CSJ Ministries Inc.
CSJ Mission Education Committee
Thursday, July 11, 2024
3:00 – 4:00 am
Zoom Virtual Meeting**

In Attendance: Kevin Berg; Susan Oeffling, CSJ; Angela Schreiber, CSJ; Kris Smyth; Andrea Pearson Tande; Jill Underdahl, CSJ; Karen Zeleznak

Staff: Matt Halley; Lacy Sietsema

The CSJ Ministries Inc. Mission Education Committee convened on Thursday, July 11, 2024, via Zoom. Chair Susan Oeffling, CSJ called the meeting to order at 3:04 p.m.

DEI: Read by Angela Schreiber, CSJ.

Prayer: Susan read the prayer.

Introductions

Members of the CSJ Mission Education Committee introduced themselves and explained why they joined the committee. It was agreed that the evolution of the Sisters mission and the creation of a new culture in the spirit of the Sisters is the main motivation for this committee.

Selection of Committee Meeting Times

Susan opened up a discussion about future meeting dates and times. It was decided that the Mission and Education Committee will meet on the 3rd Monday of the month from 1:30-3:00 p.m. There was a discussion about whether to have hybrid meetings or in-person.

Review of CSJ Mission Education Committee Charter

The CSJ Mission Education Charter was reviewed. There was a discussion about #2, under Responsibilities: “Conduct periodic discussions with program directors and staff members for the purpose of learning their views on how programs express Province and Congregation mission and direction.” It was asked if this is multidirectional. Karen suggested learning from program staff, but also asking what the Board and Staff need to learn about the Sisters.

There was a discussion about the importance of ongoing training and resources available to existing and new Board members, as well as the type of relationship between this committee and the Board. Kevin explained that this committee will report to the Board and that all minutes will be uploaded to the Board Portal for review. This committee can utilize Board Education Sessions or meetings to provide ongoing training.

It was suggested that the Marketing and Communications Committee could be involved with exploring ways to tell the stories of the programs. Lacy will send out the Mission, Vision, and Values of the NDO, a Board/Committee Roster and Charters, and Portal Information to non-Board members on this Committee.

The charter will continue to be discussed at the August Committee meeting.

Adjournment: the meeting adjourned at 4:01 p.m.

Respectfully Submitted,
Lacy Sietsema, CSJ Ministries Inc.