



Sisters of St. Joseph of Carondelet
St. Paul Province
Ministries Foundation

Bold Moves for Real Change

Partners In Ministry Grant Request – Fall 2021

Please note: For application to be considered, *all required documents and information must be submitted by October 29, 2021.*

Name of Ministry Peace House Community

Program Director Marti Maltby

Address 1816 Portland Ave.

City Minneapolis State MN Zip 55404 Phone (612) 870-7263

Email contact@peacehousecommunity.org

Leadership Liaison to Ministry

Phone (651) 373-6592

Email marti@peacehousecommunity.org

Amount Requested \$50,000

Please attach the following required documents

Most recent Financial Statement of Income and Expenditures for current fiscal year

Current fiscal year budget

On a separate attachment please answer both questions. Please limit your answers to 500 words.

1. How did the previous Partners in Ministry grant help you fulfill your mission/project/goals?
2. How will this grant help you fulfill you mission/project/goals? (Briefly Explain)

1. How did the previous Partners in Ministry grant help you fulfill your mission/project/goals?

The funds Peace House Community (PHC) received last year ensured that PHC was able to maintain consistent services to our community members throughout the year. PHC operated with the smallest staff possible during 2020 and 2021 to reduce expenses and maintain a balanced budget, which meant we had a vacant staff position and almost no staff redundancy. Without the Foundation's support, we would have had to make even deeper cuts to our expenses, which would have had a dramatic impact on the services we could offer. However, with the Foundation's support, PHC served record numbers of community members in 2021. We now have an almost identical schedule to our pre-pandemic operations, and we have expanded many of the services we provide. For instance, in the past we had one volunteer who provided hand massages to our community members. We now have four such volunteers.

In March, June, July and August this year, we set records for the number of community members served in one month. Because covid cut off donations from some of our food suppliers, we purchased more supplies than in previous years. This would not have been possible without the Foundation's support. We also found ourselves purchasing assorted hardware such as extensions cords, carafes and coffee pot warmers to facilitate providing services outside the building to prevent covid transmission. While each of these purchases was inexpensive in itself, the total we had to spend to adapt our operations would have been overwhelming.

We have also had to spend more money on maintenance than in the past. Our building celebrated its eighth birthday this year, and it is starting to show its age. From replacing a garbage disposal unit to repairing a broken window, we found ourselves spending more on our facilities than in past years.

As noted earlier, all of this effort, combined with current conditions in South Minneapolis, has resulted in a greater demand for PHC's services. With so many other facilities closed, offering only remote services, or dealing with staff shortages, more of our neighbors have had to turn to PHC for help. We have welcomed many new community members this year, some of whom are newly homeless, and some who have lived in the area for years but only learned of us when they needed to find a hot meal. Many community members have said, "I never knew this place existed" after friends brought them in to see what we could offer them. PHC continues Sister's Rose Tillemans' legacy of providing a place to belong to anyone who needs it. Again, this would not have been possible without the Foundation's financial support.

2. How will this grant help you fulfill your mission/project/goals? (Briefly Explain)

Peace House Community will face a financial crisis without the Foundation's support. The Foundation's grant last year covered over 25 percent of our expenses, and without its support we will have to make dramatic cuts to our expenses and services to remain financially viable. PHC has diversified its donor base over the last three years by attracting support from foundations, businesses and donors. It has also improved its online presence and raised the quality of its publicity materials. However, at this point we still need the Foundation's financial support to be able to fulfill the agency's mission.

As mentioned in the previous question, PHC has seen an increase in many of its operating costs including food, staffing and maintenance. Despite this, we have used creativity during this time to meet the increased need for our services. This has allowed us to feed healthier food to more people without cutting any services. As we have toyed with new ideas and experimented with our services, we have discovered new ways of operating that will carry us forward in the coming year. Here are a few of the changes we are making:

- We are providing more opportunity for community members to tell their stories and share their insights than in the past. Our newsletters and website now regularly feature community member profiles. We have found that the individuals we profile are excited to participate. Too often they are ignored by society, and we have seen individuals blossom before our eyes when they realize that we are truly interested in making others aware of their lives.
- We are pursuing more partnerships to benefit our community. Each month staff from NorthPoint Health provide HIV testing and other health services to our community members. Starting in November they will bring other partner agencies with them to provide needle exchange and similar services to protect the physical health of our community members. Starting in 2022 we will have a Healthcare for the Homeless staff member at PHC each week.
- We allow Loaves and Fishes to use our building on weekday evenings to serve a hot dinner to the neighborhood. Through the summer they served almost 200 meals a night, which has attracted new people to PHC during the day and multiplied the impact of the Foundation's funds.
- We will continue to recruit new volunteers to expand our services. While covid forced many of our volunteers to stay away from PHC, we have attracted several new faces and have learned how to explain our ministry in a way that draws potential volunteers to us. Many of the volunteers who have joined us have brought new skills to diversify what we can offer to our community.

As with everyone else, PHC is facing increased operational costs because of rising prices. The Foundation's support will ensure that we can continue to offer a welcoming environment to our community members, even in these times of uncertainty.

Submitted by: Marti Maltby Date: 11/9/21

Board/Advisory Council Chairperson's Signature/Name: David Scott

Date: 11/9/21

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Revised September 2021

Submit completed Grant Request to:
lsietsema@csjministriesfoundation.org

	Annual Budget
Ordinary Income/Expense	
Income	
Direct Public Support	
Foundations/Grants	90,000.00
Individuals/Businesses	88,000.00
Memorials	1,000.00
Religious Institutions	6,000.00
Undistributed Deposits	0.00
Stock Donations	<u>0.00</u>
Total Direct Public Support	185,000.00
Investments	
Interest-Savings, Short-term CD	<u>200.00</u>
Total Investments	<u>200.00</u>
Total Income	185,200.00
Expense	
Contract Services	
Accounting	1,625.00
Fundraising	0.00
Other Contract Services	<u>0.00</u>
Total Contract Services	1,625.00
Development	
Donor Database	425.00
Fundraising Mailings	7,000.00
Web Site/Social Media	<u>365.00</u>
Total Development	7,790.00
Facilities and Equipment	
CenterPoint Energy	1,400.00
Electricity-Xcel	2,500.00
Exterminator	800.00
Repair and Maintenance	2,000.00
Security	900.00
Trash and Water	<u>3,000.00</u>
Total Facilities and Equipment	10,600.00
Operations	
Hygiene Products	500.00
Books, Subscriptions, Reference	500.00
Community Events	1,500.00
Groceries & Supplies	7,500.00
Insurance(Work Comp, D&O, Bldg	11,000.00
Office Supplies	700.00
Payroll Fees	3,700.00
Payroll Taxes	12,691.00
Payroll Wages	126,914.00
Printing/Copying/Postage	150.00
Stipends	2,000.00
Taxes and Fees	1,500.00
Telephone, Telecommunications	1,600.00
Conferences/Volunteer Exp	<u>200.00</u>
Total Operations	<u>170,455.00</u>
Total Expense	<u>190,470.00</u>
Net Operating Surplus(Deficit)	(5,270.00)
Other Income/Expense	
Other Income	
Rent	6,000.00
Release of Funds Capital Campaign	0.00
Release of Reserve Funds	<u>0.00</u>
Total Other Income	6,000.00
Other Expense	
Purchases - Capital Campaign	0.00
Depreciation	<u>0.00</u>
Total Other Expense	<u>0.00</u>
Net Other Income/Expense	<u>6,000.00</u>
Net Surplus(Deficit)	<u><u>730.00</u></u>